



UNITED REPUBLIC OF TANZANIA
PRESIDENT'S OFFICE
REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT



CHALINZE DISTRICT COUNCIL

(All correspondents should be addressed to the District Executive Director)

In reply please quote:

Ref.No. HWC/M.10/31/VOL I/62

12 November 2024

ADVERTISEMENT FOR JOB VACANCIES

Chalinze District Council in Collaboration with Tanzania Health Promotion Support (THPS) implements PEPFAR / CDC supported **AFYA HATUA (Sustain Treatment, Enrolment and HIV Prevention- STEP)** project in aiming to deliver client centered, comprehensive facility and community-based HIV prevention, care, and treatment services for populations of this district hence contribute to the country's epidemic control.

Chalinze District Council is currently seeking highly experienced, committed and motivated Tanzanians to fill in vacant positions for **AFYA HATUA** project as shown below;

1. Position title:	ART Nurse/CTC Clinician (03 Positions)
Reports to:	CTC in Charge, DACC
<p>Overall Job Function: Collaborate Medical Officer in Charge, CTC in Charge and other Staff to ensure all HIV/AIDS interventions are implemented, services are provided, documented and reported as per guidance provided. Ensure all HIV/AIDS key performance indicators are met. This include but not limited to provision of high-quality person-centered, multidisciplinary family-focused HIV prevention and treatment services:</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Ensure provision of clinical services at CTC to all recipients of care (RoC) on daily basis from 7:30 am – 4:30 pm. • Facilitate targeted HIV testing services, oPITC, same-day enrollment into ART, effective adherence and retention strategies and minimizing interruption to treatment (IIT). • Facilitate TB/HIV integration, screening and management of Advanced HIV Disease. • Implement integration of Non-Communicable Disease services into HIV/AIDS 	

services.

- Ensure HVL maximum coverage and suppression to all clients including proper management of those with high viral load according to national guideline
- Facilitate weekend and evening clinics for stable and adolescent clients and those in need.
- Ensure implementation of three boxes initiative.
- Manage triage of attendees and provision exit interview to clients before leaving CTC.
- Facilitate daily review of CTC activities for improvement in the following days.
- Supervise Other staff at CTC (if there no Site Manager) to ensure they implement their activities accurately and timely
- Ensure the health education is provided in every clinic and the TV is on.
- Facilitate provision of HIV prevention activities such as HIV prevention health education, provision of condoms and PrEP services to sero-discordant partners of recipients of care.
- Ensure optimal provision of differentiated services delivery (DSD) e.g. three and six multi-months scripting and structured facility led ART refills.
- Ensure all new clients, return to care (RTT), newly WHO stage 3 or 4 and persistent high viral load recipients of care received CD4 testing.
- Ensure clients with CD4<200 cells/ml receive cryptococcal antigen test (CrAg test).
- Facilitate capacity building among facility staff on various updates on HIV interventions.
- Facilitate implementation and documentation of QI initiatives at the facility.
- Ensure constant availability of supplies.
- Facilitate daily review of CTC activities for improvement in the following days.
- Supervise other CTC Staff to ensure they implement their activities accurately and timely.
- Participate in facility and THPS lead data review meetings.
- Ensure accurate documentation, facilitate accurate and timely data collection and submission at your facility on weekly, monthly and quarterly basis with minimal or no support from THPS staff.
- Collaborate with the RCH team to ensure all PMTCT interventions are provided accurately and timely.
- Ensure all girls living with HIV who are receipt of care at CTC are vaccinated for HPV

Qualifications, Experience and Skills Required:

- Diploma of Nursing or Midwife or equivalent from a recognized College or University.
- Diploma in Clinical Medicine or equivalent from a recognized College or

University

- Must be enrolled by the Tanzania Nursing and Midwife Council (TNMC)/Medical Council of Tanganyika, with valid practice license
- Ability to work independently with minimum supervision
- Fluent in English and Swahili with good verbal and written communication skills.
- Excellent computer skills especially on Ms Word, power point and excel

2. Position title:	Community HIV Testers. (01 Positions)
Reports to:	CTC in Charge & DACC

Overall Job Function: Oversee all modality of HIV Testing and Counseling in the community/facility band beyond including but not limited to oPITC, index, SNS, HIVST, etc. Ensure all facility attendees (patients and their escorting relatives and friend) are screening for eligibility of HIV testing.

Key Responsibilities:

- Oversee and coordinate HIV Testing Services at the facility.
- Perform elicitation of sexual contacts and biological children of index clients who are new in ART, with high HVL, with TBHIV and those who are current in care.
- Provide pre and post-test counselling in HIV Testing and Counselling (HTC)
- Perform HIV testing to the elicited sexual contacts at the facility or at community.
- Provide HIV test results and counselling to clients
- Facilitate referrals for HIV positive Clients, through linkage to the Expert clients and the LCM Coordinator
- Update and maintain all the proper documentations related to index HTS.
- Daily sharing of reports with responsible co-workers.
- Provide reports on daily bases to the supervisor.
- Ensure and maintain privacy and confidentiality of clients.
- Ensure all index HTS conform to the national guideline and standard operating procedures.
- Responsible to care of all facility properties at facility.
- Perform any other related duties assigned by the supervisor.

Requirements: Education, Work experience and Skills:

- Diploma in Clinical Medicine, Diploma in Nursing (EN/RN/ANO)
- Must have a valid license of practice.
- Trained on HIV Testing and Counsellor from recognized institution.

- Knowledgeable on HIV/AIDS interventions as per the national guidelines.
- Strong communication skills to enable clients understand HIV/AIDS clearly.
- Ability to conduct sensitive, empathetic interviews and conversations that highly respect the dignity and diversity of clients.
- Capable of working independently with minimal supervision.
- Fluent in Kiswahili and English

3. Job title:	Clinical Tracker (01 Position)
Reports to:	CTC In charge, DACC

Overall Job Function: Oversee all activities related to adherence, retention, psychological support to ART and PMTCT clients in the facility including adolescents and children. This include but not limited to appointment reminders, tracking of miss appointments and updating relevant. Also develop and maintain linkage between ART facilities and community-based adherence and retention systems.

Key Responsibilities:

- Provision of technical assistance to Peer Educators and Community Volunteers on adherence and retention issues.
- Identify clients who missed their clinic visit schedule timely and conduct telephone tracking
- Insure effective use of National and Program appointment and tracking systems (appointments and tracking registers, PE 3 forms, 3 boxes approach, wateja marafiki, reminder SMS and follow up calls.
- Prepare and share with CBHS providers/ Peer Educators/ Community Implementing Partner tracker list of Clients who were not found through the phone and those who don't have telephone for physical tracing.
- Confirm all tracking outcomes including transfer out, death and cause of death by using phone calls and macro 3 database.
- Facilitate entry of tracking outcomes into CTC2 cards and database with Clinician, Counsellor and Data Officers.
- Conduct weekly review and ensure all tracking outcome are updated and entered on CTC2 database.
- Ensure unknown clients are tracked timely and 70% returned to care monthly
- Work with Peer Educators, counsellors and Data Officers to confirm all transfer out in respective facility
- Provide Health Education on importance of clinic adherence to the client and family
- Supporting the client adherence to medication and clinic schedules

- Work Closely with ART Nurse and Peer Educators to ensure all map cues are updated timely to all clients
- Record and report tracking services daily, weekly, monthly and quarterly
- Prepare summary reports weekly, monthly and quarterly and submit to CTC In Charge and District APSC Officer
- Participate in data management and net loss analysis in respective facility and district
- Participate in QI activities that aimed to increase retention at facility level
- Bring up any ideas or comments that may contribute to better system of client follow up
- Perform any other duties as assigned by a line supervisor.

Requirements: Education, work experience and skills;

- One year course Nursing
- Trained community Health Worker (One year course)
- Certificate in social studies
- Diploma in social studies
- Knowledge on basic HIV/AIDS and experience on provision of HIV/AIDS services at facility/ Community will be an added advantage

How to apply:

Interested applicants should send an email to ded@chalinzedc.go.tz and copies to afya@chalinzedc.go.tz attaching 1. Application cover letter (one page maximum) and 2. Curriculum Vitae (four pages maximum) 3. Copies of your relevant certificates. The email should mention the position being applied for (e.g. **ART Nurse Job Application**). **The deadline for submission of all applications is 28th November 2024.** Chalinze DC is an equal opportunity employer; women, people living with HIV/AIDS and people living with disability are encouraged to apply.



Ramadhani Possi

**DISTRICT EXECUTIVE DIRECTOR
CHALINZE**

